Missing/Found Person Report Form							Missing/Found Person Report Form						
Name:					☐ Adult	Name: Adult □ Child							
Reporti	ing Party:												
Race	Sex	Age	Ht	Wt	Hair	Eyes	Race	Sex	Age	Ht	Wt	Hair	Eyes
Clothing	g Descripti	on:					Clothing	Descript	ion:				
Time La	ast Seen:						Time La	st Seen:					
Location Last Seen:							Location Last Seen:						
	nformation		etc.)				Other In	formation	(medical				
□ Adult □ Child							Miss	sing/Fo	ouna F	Person	Repo		
	ing Party:	/Found	d Perso				Name:		ouna F	Person	<u>-</u>		n □ Child
· 	ing Party:				□ Adult	□ Child	Name:	g Party:				□ Adult	□ Child
Race	ing Party:	Age	Ht Ht				Name:		Age	Person	<u>-</u>		
Race	· ·	Age			□ Adult	□ Child	Name: Reportin	g Party:	Age			□ Adult	□ Child
Race	Sex	Age			□ Adult	□ Child	Name: Reportin	g Party: Sex Descript	Age			□ Adult	□ Child
Race Clothing	Sex g Descripti	Age on:			□ Adult	□ Child	Name: Reportin Race Clothing	g Party: Sex Descript	Age ion:			□ Adult	□ Child

Missing Person Protocol

Child:

- Escort child to Lost & Found tent
- Do not release child to any adult who may find you along the way.
- Be polite but firm and explain it is for the child's safety and security
- Back each other up
- If uncooperative, call the Operation Leader to get security.
- If child is taken, follow adult/child at a discreet distance.
- Put child in out of sight location, have someone stay with child, calm and comfort
- Security will match description of child.

Adult Looking for Missing Child:

- Escort adult to Lost & Found tent.
- Explain that searchers will be dispatched to search for missing child.
- If child is found on way to Lost & Found tent, do NOT release child to adult – bring both to Lost and Found tent.
- Be polite but firm and explain this is for the child's safety and security.
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